



Notice of Direct Dispute

Thank you for contacting Signature Bank of Georgia regarding the accuracy of information contained in a consumer report and pertaining to an account or other relationship with us. So that we may assist you in an expedient manner with as minimal inconvenience to you as possible, please provide the following information:

Identify the account or other relationship in dispute.

Today's Date: _____

Account Number(s): _____

Name on Account: _____

Address: _____

City, State, Zip: _____

Phone: _____

Include any alternate phone numbers or methods of communication we may use to contact you.

Tell us the specific information that you are disputing and provide an explanation of the basis for the dispute. Attach all supporting documentation or other information to substantiate the basis of the dispute. If available, include a copy of the relevant portion of the consumer report that contains the allegedly inaccurate information.

What we will do: We will review all relevant information you submit and conduct an investigation. If the investigation finds that information reported by us inaccurate, we will promptly notify each consumer reporting agency to which we report and provide information to correct the inaccuracy. If, however, we determine that your dispute is related to items we are not required to investigate, we will notify you no later than five (5) business days after making the determination. We will respond by mail, and, we may contact you by other means if you have provided additional contact information. Our notice to you will include the reason for such determination and identify any information required to complete a full investigation of the disputed information, if applicable.

Please submit your information to: Signature Bank of Georgia
6065 Roswell Road
Suite 600
Sandy Springs, GA 30328

Customer Signature (Required)