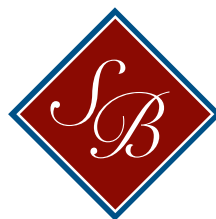


7 Reasons to Use the Bank's Payroll Service

- ◆ Extremely high client satisfaction rate
- ◆ Superior client service
- ◆ Experienced personnel
- ◆ Great products
- ◆ Locally owned and operated
- ◆ High customer retention rate
- ◆ Competitive pricing



Signature Bank

A Key Part Of Your Life

770.391.1400

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PAYROLL PROFESSIONALS

REASONS TO USE OUR PAYROLL SERVICE



Signature Bank

A Key Part Of Your Life

**Smart Service.
Smart Products.
Simply Smart!**

Why should you outsource or change your payroll service to

Signature Bank?

- ◆ We specialize in business relationships with local companies providing local service.
- ◆ We focus on personalized quality service, support and fast response times.
- ◆ We are a proven company with over 13 years of experience.
- ◆ Concise, easy to read reports mean less paperwork!
- ◆ We save you time.
- ◆ You have the ability to access data and reports on line!
- ◆ We can integrate electronically payroll data with most General Ledger systems.
- ◆ We offer leading edge software to our customers.
- ◆ Rates are usually less than most of our competition.
- ◆ Direct Deposit.

Call for your appointment today!

770.391.1400



Signature Bank

Provides the following Payroll Services:

EVERY PAY PERIOD

- ◆ Payroll checks
- ◆ Employee earnings statements
- ◆ Payroll journal, YTD, wages & taxes
- ◆ Wages & tax summary by department
- ◆ Detailed list of tax liabilities
- ◆ Tax payment or tax notification services

EVERY QUARTER

- ◆ 941 quarterly return
- ◆ Department of Labor return
- ◆ Department of Revenue return
- ◆ Copies of all filings for your records

OPTIONAL SERVICES

- ◆ Direct Deposit
- ◆ Check signing and sealing
- ◆ Self mailer checks and deposit advices
- ◆ Workers comp (pay as you go)
- ◆ New hire reporting
- ◆ Payroll input via the Web



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